



TATA MEMORIAL CENTRE
TATA MEMORIAL HOSPITAL, PAREL, MUMBAI
AN AUTONOMOUS BODY UNDER THE DEPARTMENT OF ATOMIC ENERGY, GOVT. OF INDIA

Advt.No.TMC/AD/29/2022

02.05.2022

POSITIONS AVAILABLE

The Tata Memorial Centre (TMC) is a Comprehensive Cancer Centre with a mission to achieve the highest standards in patient care, cancer prevention, cancer research and professional development for oncology and allied disciplines. TMC is an autonomous body funded, controlled by the Department of Atomic Energy, Government of India. TMC is affiliated to Homi Bhabha National Institute (HBNI). The HBNI is a Deemed University of the Department of Atomic Energy with a mission to develop high quality postgraduate educational programs in science and technology including those related to life and health sciences. TMC invites applications from eligible candidates of Indian nationality, who are keen to pursue a career in TMC.

We are looking for two dynamic clinician scientists to lead the two **Centres: *The Homi Bhabha Cancer Hospital & Research Centre at Mullanpur-Sangrur, Punjab* and *Dr. Bhubaneswar Borooah Cancer Institute, Guwahati, Assam***. Both centres have been modelled on the pattern of the iconic TMC, Mumbai. Each of these Centres is serving as a hub for various planned spokes in Punjab & Guwahati, delivering cancer care in a seamless manner. Each Centre is expected to register and care for over 10,000 new cancer patients annually. Both Centres have state-of-the-art equipment for diagnosis and therapy. The Centres also have infrastructure and will emphasize basic, clinical, translational and epidemiological research

Roles & Responsibilities:

Director, HBCH& RC, Mullanpur - Sangrur, Punjab & Director, *Dr. Bhubaneswar Borooah Cancer Institute, Guwahati, Assam* will chalk out a road map for cancer care delivery, translational research and training to create human resource, for Northern / Eastern India. He/she will be a member of the Collegium of Tata Memorial Centre (TMC) and will report to Director TMC.

The Director will actively promote TMC's multidisciplinary approach to patient care and act as a local, regional, and national leader in innovative and collaborative models of care. The Director will create and sustain a culture of patient centeredness emphasizing quality, safety and efficiency. The candidates are expected to provide leadership to the Centre in a full time capacity.

DIRECTOR : (02-UR)

Level	Level 14 [Pre-revised PB-4, Rs.37400-67000 + 10000 GP]
Level of Pay	Rs.1,44,200/- Level 14, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 31.05.2022	45 - 55 Years and should have at least 2 years residual service as on the last date of receipt of application i.e. 31.05.2022 . Age relaxation is for TMC Candidates, persons working in Central or State Government Hospitals, candidates from Autonomous bodies of State or Central Government, Ex-servicemen and candidates with exceptional merit.
Qualification :	Postgraduate medical degree such as MD / DM / MS / M.Ch recognized by NMC or Doctoral qualification in Public Health, Research in the field of Oncology by recognized university. Candidate should have high academic qualifications, outstanding leadership qualities and proven managerial experience in administrative responsibilities.
Essential Experience :	15 years of experience, after finishing residency, as attached or a full time professional in the field of cancer treatment and related research or 15 years of experience in research, public health in the field of oncology.
Desirable Experience :	<p>Persons working in a Cancer set-up with proven record of service are preferable. The candidate is expected to provide leadership to the Centre in full capacity to achieve the mandate of the centre. The candidate will be responsible to provide leadership for the overall objective within the existing governing and organizational structure of the Tata Memorial Centre. It will be the responsibility of the incumbent to ensure that the new set up is made vibrant, giving the best patient care in that area.</p> <p>A track record of high quality publication in peer reviewed journals is preferred. Candidates are preferred to have been involved in conceptualization and / or execution of large clinical trials or translational research programmes or public health intervention / study.</p>
LOCATION	1.) Homi Bhabha Cancer Hospital and Research Centre, Mullanpur - Sangrur, Punjab 2.) Dr. Bhubaneswar Borooah Cancer Institute, Guwahati, Assam

GENERAL CONDITIONS :

1. (a) Last date for online application is **31.05.2022** upto 05.30 p.m. (Indian Standard Time). It is mandatory to submit online application on website : <https://tmc.gov.in>.

(b) Receiving hard copy of online application is within 14 days from last date of online application i.e. **14.06.2022**. Candidates must submit documentary evidence in support of the details furnished in the Online Application Form regarding date of birth, qualifications, experience, disability, certificate etc., failing which such application will be treated as incomplete. The hard copy of the online application may be sent to 2nd floor, Service Block, H.R.D. Department, Tata Memorial Hospital, Parel, Mumbai – 400 012.

(c) Candidates will be initially screened and called for Interview on the basis of information provided by them in the online application form.

(d) **Incomplete & Online non-submitted applications will be summarily rejected.**

(e) Candidates who would be called for Interview are required to **carry original documents** in support of the details furnished in the online application form regarding date of birth, qualifications, experience, caste, disability certificate etc., failing which such applicants will not be allowed to appear for Interview.

- (i) **Date of Birth** : Birth Certificate / School leaving certificate / S.S.C passing certificate.
- (ii) **Educational Qualification** : Mark sheet & Passing Certificate of final examination.
- (iii) **Experience Certificates** :
 - Past Employment : Experience certificate indicating the date of joining and relieving.
 - Current Employment : Appointment letter , last Pay Slip, Identity Card.
- (iv) **Caste Certificate** : Valid Caste Certificate (in the format of Government of India), Caste Validity Certificate in case of ST, Non Creamy Layer Certificate in case of OBC candidates is mandatory. **Formats are uploaded on TMC website.**
- (v) **Economically Weaker section (EWS)** :Valid income certificate (in format of Government of India) is mandatory.
- (vi) **Persons with Disability** : Physical Disability Certificate
- (f) **Through Proper Chanel** : Persons working under Central / State Government / Autonomous Body / Semi Government Organisations and other Public Sector Undertakings must obtain the permission from their Head of the Organisation to apply for the post & to produce the same at the time of Interview, failing which they shall not be allowed to appear for Interview.
- (g) **Referees** : Three Referees listed by the candidate should have been associated with the training or supervision of the candidates work.
- (h) Tata Memorial Centre reserves the right to fix minimum eligibility standard / bench mark and restrict no. of candidates called for Interview taking into account various factors like no. of vacancies, percentage of marks in Graduate / Post Graduate Degrees etc. Tata Memorial Centre also reserves the right to fix minimum eligibility standard / cut-off marks (Group / Stream / Discipline / Category-wise etc.) while finalizing such candidates to be called for Interview as well as selecting the candidates for final selection after Interview. The decision of the Director, Tata Memorial Centre in this regard shall be final and binding and no correspondence in this regard will be entertained with the candidates.
- (i) Tata Memorial Centre reserves the right to restrict the number of candidates called for the Interview to a reasonable limit, on the basis of qualifications and experience of the applicants. Mere fulfilling the prescribed qualifications will not entitle an applicant to be called for Interview.
- (j) In case it is found at any stage of recruitment that the candidate does not fulfill the eligibility criteria and / or, the candidate has furnished any incorrect / false / incomplete information or has suppressed any material fact (s), his / her candidature will be cancelled. If any shortcoming is detected, even after appointment, the services of the candidate are liable to be terminated forthwith. Therefore, before applying for any post, the candidate should ensure that he / she fulfills all the eligibility criteria under the norms mentioned in the advertisement.
- (k) Tata Memorial Centre also reserves the right not to call any candidates to appear for Interview without assigning any reason there of.
- (l) Canvassing in any form will disqualify the candidature.

2. Age & experience will be reckoned as on **31.05.2022**. Experience will be reckoned post required qualifications.
3. Reservation of posts under various categories shall be applicable as per Govt. Rules.
4. For Inquiry : Candidates may email to hrdrecruitment@tmc.gov.in . No phone calls will be entertained
5. **Age Relaxation** :
 - (a) Upper age is relaxable for persons belonging to Reserved Categories such as SC/ST/OBC/PWD/Ex-servicemen & Other categories as per the instructions of Govt. of India as under:

05 Years	: SC /ST
03 Years	: OBC
10 Years	: PWD [additional 5 years in case of SC/ST & 3 years in case of OBC]

Ex-servicemen : length of service in Armed forces plus 3 years (additional relaxation in case of SC/ST/OBC as per the instructions of Govt. of India)
6. **Application Fee** :
 - (i) Candidate shall pay the application fee of Rs.300/- online using Debit Card / Credit Card.
 - (ii) **SC / ST / Female Candidates / Persons with Disabilities / Ex-servicemen (1st time applying for civil post after serving any rank) are exempted from paying application fees.**
 - (iii) **The application fee paid will not be refunded under any circumstances.**
7. **Candidates may be offered a lower grade than what is advertised based on their working experience, research track record and overall assessment at the time of interview and recommendation of the Selection Committee.**
8. **Benefits** :
 - (a) **Allowances** : In addition to pay, other allowances including DA, HRA, TA etc. will be admissible as per the prevailing rules of TMC.
 - (b) **Training & Development** : All officers will be eligible for institutional financial support for active participation in National and International Medical Meetings, Workshops and Conferences after their probation is closed.
 - (c) **Medical Facility** : Will be admissible as per the prevailing rules of TMC.
 - (d) **Accommodation** : Residential accommodation will be provided subject to availability.
 - (e) **Retirement Benefits** : All are eligible for retirement benefits and pension under the New Pension Scheme.
9. Candidates appointed will be posted in any Units of TMC (Tata Memorial Hospital, Mumbai, ACTREC, Navi Mumbai, Homi Bhabha Cancer Hospital & Research Centre, Vizag, Mahamana Pt.Madan Mohan Maliviya Cancer Centre(BHU) / Homi Bhabha Cancer Hospital, Varanasi, as per the need of TMC.
10. **Transfer** : Selected candidates shall have to serve the respective location for minimum of 5 years before any request for transfer to other units of TMC. However, TMC management reserves the right to transfer any of the staff member.
11. **Non Receipt of Application** : Tata Memorial Centre does not take any responsibility for non receipt of application through Online / By Post for whatsoever be the reason.
12. **Legal jurisdiction for any dispute will be at Mumbai.**

(BENNY GEORGE)
HRD OFFICER

